



***Week ending issue: April 19, 2013 – Issue #173***

## ***Policy***

### **From the WIC Certification Policy and Procedure Manual – Policy 215.30 – New Today Terminations**

New Today terminations automatically set the effective date to today's date. This date cannot be changed by the user.

New Today terminations are appropriate for these reasons:

- Moved out of state (as evident from returned mail or a request for VOC data)
- Deceased
- Provisionally certified participants who returned within 30 days with proof of income and were found to be over the income guidelines
- Change from Breastfeeding or Not breastfeeding to Pregnant status

The last example is not a program termination. It is the data system procedure required to change the woman's categorical status to certify her as a pregnant woman.

Follow the steps below when completing a New Today Termination in IWIN.

Step	Action
1	Click on the New Today button in the Termination group box.
2	Select the appropriate termination reason from the drop down list.
3	Save.
4	<p>If the reason for termination was provisionally certified participant who was found to be over income upon returning with proof,</p> <ul style="list-style-type: none"> <li>– Click on the Print Term Notice button in the Terminations group box.</li> <li>– Print a second copy of the notice.</li> <li>– Fill in the effective date of the termination on both copies using a month/day/year format.</li> <li>– Check the appropriate reason for termination on both copies.</li> <li>– Give one copy to the participant or parent/guardian.</li> <li>– File the second copy by the month the participant will be terminated.</li> </ul>

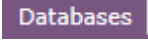
It is not necessary to print notices if the participant moved out of state or is deceased; the termination reason in the data system is adequate documentation.


## ***Did you know***

### **Is that formula USDA Approved?**

Before the state office can authorize a formula to be issued by the local agency for a WIC participant the formula manufacturer must receive approval from the USDA. If the formula company has not done this or the USDA denied approval then we as a state cannot issue WIC benefits for that formula.

If you have a formula script presented to you and you do not see the formula available in IWIN your first step should be to see if it is USDA approved. This information can be found at the WIC Works website

(<http://wicworks.nal.usda.gov/>). Click on the  hyperlink and then select the **Formula Database** hyperlink. From there you can search for the formula by Keyword, Manufacturer, Physical form, Participant Category, or even Use in WIC. This is also the place to look to verify the participant type the formula has been approved for, i.e. some formulas are approved for infants, some for children etc. If you have a situation in which a formula that is in the IWIN system will not verify and you are getting an error message that there is not a food rule it could be because that formula is not approved for that participant type.

Once you determine it is approved for the participant type you are seeking it for the next step would be to complete a [Iowa WIC Formula Application](#)  that can be found on the WIC web portal under “Resources” and submit it to your nutrition consultant for authorization.

## ***Information***

### **“Iowa WIC Program Formula Product Guide”**

The “Iowa WIC Program Formula Product Guide” is located on the password protected web portal. It contains helpful information on the formulas that can be found in IWIN. This information includes the manufacturer, description, indication of use, container size, reconstitution amount and maximum allowable cans per FI. If you are printing this for use in disconnected clinics, please remember to check back frequently to make sure you have the most current products and information. We will be adding a revised date to the bottom of the front cover and highlighting the change(s) that has been made for that revision so you can easily tell what has changed.

### **RD Position at Broadlawns**

The WIC Program at Broadlawns Medical Center is seeking a fulltime [40-hr/week] Licensed Registered Dietitian to function as a CPA in our WIC Program. Interested individuals may contact Cheryl VonBehren, WIC Program Director at 515-282-6704 or apply online at [www.Broadlawns.org](http://www.Broadlawns.org). Broadlawns is an Equal Opportunity Employer.

### **It's Only Natural**

The U.S. Department of Health and Human Services (DHHS) officially launched the It's Only Natural campaign today at 10:00 a.m. EST. As you know, DHHS created It's Only Natural to offer African American moms the knowledge, help, and support they need to breastfeed. This campaign is uniquely positioned to provide materials that reflect the experience of African American moms. These materials include:

- Digital platform and website with mom-to-mom video testimonials;
- How To fact sheets posted on the website; and
- :30 and :60 second radio PSA on benefits on breastfeeding and promote the website

You'll find these resources at [www.womenshealth.gov/ItsOnlyNatural](http://www.womenshealth.gov/ItsOnlyNatural). Please join the conversation on Twitter by using hashtag #itsonlynatural.

Please note, due to budget issues this campaign will not include targeted outreach sessions in collaboration with WIC clinic sites.

## Reports

### Immunization Report

The Immunization Report provides a count of responses to the immunization questions from the Infant and Child Health Tabs in IWIN. The most recent health questionnaires are used. The report also provides a count of immunization referrals.

## Dates to Remember

### 2013

- WHO Growth Chart Webinar for CPA's – April 23, 2013 from 8 a.m. to 9 a.m.
- Contractor's Meeting – August 20, 2013
- Infant and Child Core Workshop – August 29, 2013
- Communication and Rapport Building Workshop – October 29, 2013

### New Employee Training Go-to-Meeting

- NETC Go-To-Meeting (Support Staff) – April 25, 2013 from 8:30-11:30
- NETC Go-To-Meeting ( All new staff) – June 13, 2013 from 8:30-11:30
- NETC Go-To-Meeting (Health Professional)– June 20, 2013 from 8:30-11:30
- NETC Go-To-Meeting (Support Staff) – June 27, 2013 from 8:30-11:30
- NETC Go-To-Meeting (All new staff) – August 8, 2013 from 8:30-11:30
- NETC Go-To-Meeting (Health Professional) – August 15, 2013 from 8:30-11:30
- NETC Go-To-Meeting (Support Staff) – August 22, 2013 from 8:30-11:30
- NETC Go-To-Meeting ( All new staff) – October 10, 2013 from 8:30-11:30
- NETC Go-To-Meeting (Health Professional) – October 17, 2013 from 8:30-11:30
- NETC Go-To-Meeting (Support Staff) – October 24 from 8:30-11:30

## Available Formula

Product	Quantity	Expiration Date	Agency	Contact
Infant Neocate Chocolate Neocate Jr.	3 cans	6/21/13	HACAP	Debby Hildebrand 319-393-3368
Pediasure Enteral, Vanilla (24 – 8 oz cans per case)	2 case	7/2013	Mid Iowa Community Action	Sierra Meyers 515-282-9020
EleCare Jr. Unflavored Portagen	1 containers – 14.1 oz 5 containers – 16 oz	8/2013 8/2013	New Opportunities	Brenda Densmore 712-830-1329

<b>Product</b>	<b>Quantity</b>	<b>Expiration Date</b>	<b>Agency</b>	<b>Contact</b>
EleCareJr Vanilla	3 cans	8/2013	Upper DsM Opportunity	Janet DeLoughery 712-580-4269
KetoCal 4:1 ratio Powder	6 containers	8/29/13	Webster County Health Dept.	Kathy Josten 515-573-4107
Enfagrow Gentlease Toddler formula 24 ounce powder	1	11/01/13	Operation Threshold	Nancy Anderson 319-292-1827